

2023 Meetings & Events Australia Annual General Meeting

Tuesday 21 November 2023

11.00am AEDT, **via Zoom***

AGENDA

Item No.	Sub item	Item	Discussion Lead
1		Opening	
	1.1	Welcome and Introduction	Michael Firman, Chair
	1.2	Apologies	Michael Firman, Chair
	1.3	Proxies	Michael Firman, Chair
2		Minutes of last meeting	
	2.1	Review of minutes of 2022 Annual General Meeting	Michael Firman, Chair
	2.2	Acceptance of minutes of 2022 Annual General Meeting	Michael Firman, Chair
3		Reports	
	3.1	Chairperson's report	Michael Firman, Chair
	3.2	Treasurer's report	Paul Davison, Treasurer
	3.3	Acceptance of Annual Report and Financial Accounts	Michael Firman, Chair
	3.4	Appointment of Auditors	Paul Davison, Treasurer
4		2021 Board Director election	
	4.1	Confirmation of vacating Directors	Michael Firman, Chair
	4.2	Board Director ballot results	Peter McDonald, Secretary
	4.3	Elected Director confirmation of appointment	Michael Firman, Chair
5		General business	Michael Firman, Chair
6		Next meeting: TBC date, November 2024	Michael Firman, Chair
7		Meeting Close	Michael Firman, Chair

* An access link will be emailed to registered members at COB Monday 20 November.